



EU GROWTH & PLURALISM

Terms of Reference (ToR) Consultant for Proposal Development

1. Background

Humanity & Inclusion Concept Note for EU Grant on Growth and Pluralism has been accepted and HI has to develop and submit a full proposal for a 3-year project in Cabo Delgado in partnership with 3 other NGOs (see below).

The objectives of the proposed action are:

1. General Objective. To ensure the inclusive and sustainable growth of vulnerable young people in Cabo Delgado Province and active participation of civil society organizations (CSOs) in the processes of inclusive local disaster risk reduction (DRR) and resilient society; and
2. Specific Objective . Strengthen the skills and capacities of young vulnerable people to access job market and self-employment opportunities and active participation in the processes of inclusive local governance and resilience-building to climate change and extremism.

HI and its partners (ADEMO, GVC and E35) will empower CSOs and mobilize young people to ensure their inclusion in resilient socio-economic opportunities and in a resilient climate change disaster management. Through this action HI will address the environmental and structural challenges which constitute the main barrier for youth empowerment and growth. On one hand, young people particularly young girls and women (including persons with disabilities), will have access to inclusive vocational training and job guidance services; access to employment opportunities and resilient income generation activities, to make them actors of their future and fight against violent extremism. On the other hand, through a capacity building process, local government will adopt participatory practices enabling participation of CSOs/young people in local government mechanisms to build resilient communitarian strategy to climate change and natural disaster and avoid hazardous exposition to humanitarian crisis.

The approach is inclusive (of the most vulnerable people, including people with disability and girls/women) and multisectoral.

The key sectors of the project are:

- Inclusive Disaster Risk Reduction (DRR)
- Economic inclusion (support to business development and vocational trainings, youth employment);
- Inclusive local governance (to strengthen participatory dialogue with local government)



- Capacity building of local stakeholders (Civil Society Organizations – CSOs, community groups, local business holders)

The proposed project is to be implemented by a consortium of 4 organizations: Humanity & Inclusion – HI (lead of the consortium), Fondazione WeWorld-GVC, E35 Fondazione per la Progettazione Internazionale, and Associação do Deficientes de Moçambique (ADEMO). The consultant will have to work and coordinate with all partners during the writing process.

2. Purpose of the Consultancy

In conjunction with GVC, E35, ADEMO and HI Technical Unity Team, the consultant will lead the development of the full project proposition in accordance with EU/DEVCO guidelines. The proposal is to be submitted by the 24th of April 2020 at 14:00 (Brussels time).

The consultant will have to work closely with the 3 other partners, and ensure good coordination (i) between them and HI Mozambique staff; and (ii) between HI Mozambique staff and technical advisors based at HQ level (Lyon).

3. Specific Tasks to be performed by the Consultant

The consultant will develop, in collaboration with HI senior management staff and the above-mentioned stakeholders, complete first draft of the project proposal (Narrative description of the project + Logical framework + Operational annexes + Costs of the action per activity + Budget narrative of project activities). The process must include at least the following tasks:

1. Review relevant secondary literature including, but not limited to, Inclusion; Disaster Risk Reduction; Vocational skills; Civil society engagement; livelihoods. On the secondary data analysis, identify gaps for primary data collection from proposed target districts. This should include reviewing and compiling relevant research, evidence from prior similar interventions (if exists), best practices, and lessons learned;
2. Conduct one or several workshops with partners, HI staff and possibly Government technical services (to ensure ownership).

4. Outcomes/deliverables of the Consultancy

- A complete first draft of the project proposal (narrative description of the project + logical framework + Operational annexes)
- Costs of the action per activity and a budget narrative for the proposed activities.

***NB:** due to time constraints, the consultant will focus first on building a comprehensive logical framework and work on other core documents/key operational parts of the*



proposal. It will be a team work, with HI staff (mainly the technical unit staff, including the Business Development Officer) supporting the consultant during the writing process.

5. Lines of Communication

The consultant will report to the Business development Officer and will work closely, with the Technical Unit Team Leader and the Operations Manager.

The consultant will also have to work with 4 Technical Advisors at HQ level.

6. Location

- Maputo (for project proposal development process)

7. Timeframe

25 working days, starting in early March 2020 (desirable from 18th of March to 11th of April 2020) until submission on 1st draft of the proposal to the HI Headquarters.

This timeline and exact number of working days is subject to change depending on the availability of the consultant to start and on unforeseen reasonable internal and external factors. In that case an amend to the contract will be considered.

8. Qualifications and Experience

- Experience in developing and writing integrated and multi-sectoral proposals involving several partners and stakeholders.
- Knowledge and/or experience in some or all the following sectors: Economic Inclusion (support to small business development and vocational training), DRR, Local Governance (civil society/local authorities dialogue), Capacity building of civil society organizations (CSOs).
- Previous experience with HI; Knowledge of HI mandate (Desirable)
- Experience in Mozambique (if not: similar context)

9. How to apply (candidates must submit) :

1. Documentation

- Cover letter
- Curriculum Vitae

2. Application

- A description of the methodology for the proposal writing process
- A workplan
- Proposed budget for the consultancy

3. Deadline

- Deadline for applications is March the 15th. proposals submitted after this date will not be considered

10. Notes

- Only shortlisted candidates will be contacted



- Applications must be submitted to: recrutamento@mozambique.hi.org
- Humanity & Inclusion, is committed to the protection of children and vulnerable people in all of its actions. The successful candidate will contribute to maintain a work environment that protects children and the most vulnerable people, and will be requested to sign and comply with the HI's policies related with a) Protection Against Sexual Exploitation, Abuse and Harassment; b) Child Protection; c) Fraud, Bribery and Corruption Prevention; d) the Code of Conduct and the Staff Regulations as an annex to the contract.