



## Checklist for Disability Inclusion in CARE SWEEP WASH Project Cycle

No.	CARE WASH Cycle	Checklist Questions	Yes	No
1.	<b>Needs Assessment and Identification</b>			
	<p>To ensure the WASH needs of all members of the community, assessment information should be collected from diverse group including gender, age balanced, and disability as possible, and the use of different methodologies is required to triangulate the information.</p>	<p><b>Do the terms of reference for needs assessment explicitly include the issue of men, women, boys and girls with disabilities?</b></p> <p><i>(For example: Does the ToR include requirement of disability expertise/knowledge in the assessment team?  Does the outline of the assessment report include the requirement of a separate chapter on disability inclusion?)</i></p>		
		<p><b>Does the assessment ensure accessible communication methods are used to reach-out and obtain information from community members with disabilities?</b></p> <p><i>(For example: Has the assessment team ensured that inputs from hearing impaired community members can be obtained for example through provision of sign language interpretation or customary interpretation through a family member?  Has the assessment team ensured that other community members are informed and understand the importance of participating community members with disabilities in the needs assessment?  Has the assessment team ensured that community members with disabilities are informed about the need and wish for their participation?)</i></p>		
		<p><b>Does the assessment ensure access to meeting points for interviews, focus group discussions, etc. for community members with disabilities?</b></p> <p><i>(For example: Has the assessment team ensured that the location of the focus group discussion/community meeting or alike is accessible for community members with mobility and visual impairments?)</i></p>		
		<p>Does the assessment include men, women, boys, and girls with disabilities in the key informant interviews?</p> <p><i>(For example: Has the team conducting the needs assessment ensured that a variety of community members with</i></p>		

		<p><i>disabilities have the chance to give their feedback on their challenges and needs?)</i></p>		
		<p><b>Does focus group discussions include men, women, boys and girls with disabilities?</b></p> <p><i>(For example: Does the needs assessment include the requirement of organizing separate focus group discussions for community members with disabilities to get information and understanding of their challenges and needs?)</i></p>		
		<p><b>Does the assessment evaluate the accessibility of the existing WASH infrastructure?</b></p> <p><i>(For example: Have community members with disabilities been invited to provide feedback on the accessibility of the current infrastructure?)</i></p>		
		<p><b>Does the assessment evaluate the participation of persons with disabilities in the existing WASH management arrangements?</b></p> <p><i>(For example: Does the assessment provide information on whether persons with disabilities are part of the existing WASH management structures?</i></p> <p><i>If persons with disabilities are part of the existing management arrangements, do they feel their voice is heard?</i></p> <p><i>If persons with disabilities are part of the existing WASH management arrangements, do they represent the voices of all community members with disabilities?)</i></p>		
<b>2.</b>	<b>Planning and Design</b>			
	<p>The planning and design phase of a disability inclusive WASH programme requires involvement and participation of children and adults with disabilities in the assessment and design of a programme that meets their needs and preferences, as well as the accumulation of evidence to deliver context specific interventions aligned with the WASH strategy.</p>	<p><b>Are people with disabilities involved in the design, and is it reflected in your expected results?</b></p> <p><i>(For example: Are community members with different types of impairments consulted in the design process?</i></p> <p><i>Is the association/network/cooperative of persons with disabilities consulted in the design process?</i></p> <p><i>Does the budget include provisions to enable support for transport/interpretation services to enable community members with disabilities to participate in meetings and trainings?)</i></p>		
		<p><b>Have you defined specific objectives, outputs and indicators related to children and adults with disabilities?</b></p>		

		<p>(For example: Does the assessment report shows the different needs of persons with disabilities and measures taken in the community? Does previous planning and design considered how to accommodate different needs?)</p>		
		<p><b>Have you defined approaches for reaching girls and boys with disabilities?</b></p> <p>(For example: Are girls and boys with disabilities included in collecting feedback on use of WASH facilities?  Are separate focus group discussions arranged for girls and boys with disabilities to obtain information on their challenges in relation to WASH?)</p>		
		<p><b>Have you identified disability inclusive WASH actions based on the identified WASH needs and barriers?</b></p> <p>(For example: Are community members with disabilities represented on WASH committees?  Is there provision to extend water lines directly to households with disabled family members?  Are there measures taken to ensure safety and accessibility to water points as well as to make all WASH facilities barrier free?)</p>		
		<p><b>Have you identified disability targeted interventions based on the identified WASH needs and barriers?</b></p> <p>(For example: Is there a focal point who will follow up the inclusion of people with disabilities in all stages of the WASH cycle?)</p>		
<b>3.</b>	<b>Implementation</b>			
	<p>The implementation of a disability inclusive and accessible WASH Programme involves the participation of people with disabilities in activities like capacity building, management committees and community consultation/ participation processes and ensuring that all Programme outputs are accessible to</p>	<p><b>Have community members been sensitized on the importance of an inclusive WASH?</b></p> <p>(For example: Has awareness raising sessions been arranged for community leaders on the rights of persons with disabilities and on inclusive WASH?  Have community members been sensitized/made aware of an inclusive WASH approach applied throughout the programme and activities?)</p>		

<p>children and adults with disabilities, such as accessible WASH infrastructure and access hygiene information.</p>	<p><b>Are people with disabilities involved in consultation on WASH infrastructure?</b></p> <p><i>(For example: Is there a quota/requirement in the project document/implementation plan that persons with disabilities are represented in the above activity?</i></p> <p><i>Is representation of both women and men with disabilities ensured?)</i></p>		
	<p><b>Are people with disabilities involved in WASH infrastructure assessments?</b></p> <p><i>(For example: Is there a quota/requirement in the project document/implementation plan that persons with disabilities are represented in the above activity?</i></p> <p><i>Is representation of both women and men with disabilities ensured?)</i></p>		
	<p><b>Are people with disabilities involved in WASH infrastructure accessibility audits?</b></p> <p><i>(For example: Is there a quota/requirement in the project document/implementation plan that persons with disabilities are represented in the above activity?</i></p> <p><i>Is representation of both women and men with disabilities ensured?)</i></p>		
	<p><b>Are people with disabilities involved in WASH infrastructure maintenance etc.?</b></p> <p><i>(For example: Is there a quota/requirement in the project document/implementation plan that persons with disabilities are represented in the above activity?</i></p> <p><i>Is representation of both women and men with disabilities ensured?)</i></p>		
	<p><b>Is infrastructure designed to be accessible to persons with different types of disabilities?</b></p> <p><i>(For example: Are WASH facilities designed to be accessible to community members with different types of impairments, including those with mobility impairments and visual impairments?)</i></p>		
	<p><b>Is geographical accessibility considered in the selection of sites?</b></p> <p><i>(For example:</i></p>		

		<p><i>Have community members with disabilities been consulted when sites are selected?)</i></p>		
		<p><b>Is WASH information and education materials produced into accessible formats for people with disabilities?</b></p> <p><i>(For example: Has WASH information and education materials been produced in simple language formats and with bigger font size?</i></p> <p><i>Has WASH information and education materials been audio recorded for the use of people with visual impairments?</i></p> <p><i>Does WASH information and education materials reflect an inclusive approach?</i></p> <p><b>NB:</b> Accessible materials are good for all and could be the standard for any material production)</p>		
		<p><b>Have you ensured the participation of people with disabilities in management committees and positions of responsibility to practice water committees, water systems and hygiene promotion?</b></p> <p><i>(For example: Are persons with disabilities represented in the steering committees or WASH facilities management at all levels?)</i></p>		
<b>4.</b>	<b>Monitoring and Evaluation</b>			
	<p>Monitoring and evaluation of a disability inclusive and accessible WASH Programme documents and reports, progress made and impact on reaching persons with disabilities is useful to identify opportunities for learning both within WASH and other cross- sectoral, such as with gender, health and education sectors.</p>	<p><b>Are women, men, boys and girls with disabilities part of the monitoring and evaluation activities?</b></p> <p><i>(For example: Are women/girls and men/boys part of the project monitoring and evaluation team? Is disability inclusion part and parcel of the monitoring and evaluation report?</i></p> <p><i>Is there a regulation which prohibits discrimination based on disability and guarantee equal opportunity for persons with disabilities in use of the WASH service?)</i></p>		
		<p><b>Is disability disaggregated data included in the monitoring?</b></p> <p><i>(For example: Do all event and activity reports include disability disaggregated data on numbers of participants/beneficiaries?)</i></p>		
		<p><b>Are disability inclusive indicators reported on?</b></p>		

		<p><i>(For example: Number of persons with disabilities who have participated at community sensitizations programs on WASH facility usage,</i></p> <p><i>Number of persons with disabilities who are using WASH facilities</i></p> <p><i>Number of households that got direct access to water,</i></p> <p><i>Number of published case stories on community members with disabilities)</i></p>		
		<p>Is knowledge about women, men, boys and girls with disabilities that has benefitted by the WASH Programme documented and shared?</p> <p><i>(For example: Are beneficiaries with disabilities interviewed for the production of case stories/profiles? Are photographs of beneficiaries with disabilities included in reports and communication materials?)</i></p>		
<b>5.</b>	<b>Phase out/ Handover</b>			
	<p>The WASH project will be handed over to local authorities and communities as already identified in the assessment and planning phase considering the capacity proven within the project implementation cycle.</p>	<p><b>Are WASH services affordable for persons with disabilities?</b></p> <p><i>(For example: Is there a reasonable cost for WASH service to be accessed by persons with disabilities?</i></p> <p><i>Have persons/families with disabled members been supported to engage in income generating activities so that they can afford WASH services?</i></p> <p><i>Alternatively: Have persons/families with disabled members been exempted from financial contributions to WASH services?)</i></p>		
		<p><b>When adopting severity measures, is there adequate protection of human rights, with focus on people with disabilities?</b></p> <p><i>(For example: Is there a by-law which prohibits discrimination based on disability and guarantee equal opportunity for persons with disabilities in using WASH services?</i></p> <p><i>Do the guidelines developed make specific reference to inclusion?)</i></p>		